ATTACHMENT 5-1.

Meeting Minutes

A meeting of the California Vanpool Authority was called to order by Vice Chairman Robert Poythress at 10:15 A.M. on Thursday, May 9th, 2024, via teleconference.

2024 California Vanpool Authority Member Agencies

AMBAG - Association of Monterey Bay Area Governments
Fresno COG - Fresno Council of Governments
ICTC - Imperial County Transportation Commission
MCTC - Madera County Transportation Commission
MCAG - Merced County Association of Governments
RCTC - Riverside County Transportation Commission
SJCOG - San Joaquin Council of Governments
SBCAG - Santa Barbara County Association of Governments
StanCOG - Stanislaus Council of Governments
TCAG - Tulare County Association of Governments
VCTC - Ventura County Transportation Commission

1. Call to Order

Roll Call - Clerk of the Board

Member Agency	**Present**	**Absent** (A) Alternate	Joined after Roll Call
AMBAG	Scott Funk (A)	Steve McShane	
MCTC	Robert Poythress	Jose Rodriguez (A)	
Fresno COG		James Horn / Brandon Pursell (A)	
ICTC		Ana Beltran / María Nava-Froelich (A)	
MCAG	Gurpal Samra	Pat Nagy (A)	
RCTC	Joseph DeConinck		
SJCOG		Miguel Villapudua	
SBCAG	Bob Nelson	Ariston Julian(A)	
StanCOG	Javier Lopez / Buck Condit (A)		
TCAG	Liz Wynn (A)	Kellie Carrillo	
VCTC	Mike Johnson (A)	James "Jim" White	

Staff/Visitors in attendance:

First Name	Last Name	Organization	05/09/24
David	Kahn	Kahn, Soares & Conway, CalVans Legal	X
Jean	Foletta	StanCOG	X
Bill	Powell	Transit Capitol Support	X
Natalia	Austin	MCTC	X
Leigh	Brown	RCTC	X
Brian	Cunanan	RCTC	X
Aaron	Bonfilio	SBCAG	X
Yvette	Davis	SJCOG	X
Edith	Verdin	SJCOG	X
Dolores	Lopez	VCTC	X
Reed	Addis	CalEEC	X
Megan	Mekelburg	CalEEC	X
Donna	Earnest	Visitor	X
Aubrey	Smith	Visitor	X
Erik	Noriega	Visitor	X
Georgina	Landecho	CalVans - Executive Director	X
Magdalena	Atilano	CalVans - Office/Payroll Manager	X
Gabriela	Pacheco	CalVans - Transit Coordinator	X
Tomas	Hernandez	CalVans - Transit Coordinator	X
Carmen	Mora	CalVans - Transit Coordinator	X

Teresa	Rodriguez	CalVans – Transit Coordinator	X
Amanda	Ruch	CalVans – Account Clerk III	X
Hilda	Rios	CalVans – Transit Assistant III	X

2. Unscheduled Appearances: None

3. Approval of Agenda as posted (or amended)

4. Public Comment – (Unscheduled appearances): None

5. Consent Calendar

5-1. Approval of Board meeting minutes for April 11th, 2024. Motion approved.

Motion Made By:	Nelson		
2nd Motion By:	Samra		
Motion (Pass/Fail):	Pass		
Commissioner	***Yea***	***Nay***	***Abstain***
Scott Funk (A)	X		
Robert Poythress	X		
Gurpal Samra	X		
Joseph DeConinck	X		
Bob Nelson	X		
Javier Lopez	X		
Liz Wynn (A)	X		
Mike Johnson (A)	X		

6. Action Items

6-1. **ACTION:** Approval of Governing Board Election of Robert Poythress, as Chair. Motion Approved.

Motion Made By:	Nelson		
2nd Motion By:	Samra		
Motion (Pass/Fail):	Pass		
Commissioner	***Yea***	***Nay***	***Abstain***
Scott Funk (A)	X		
Robert Poythress	X		
Gurpal Samra	X		
Joseph DeConinck	X		
Bob Nelson	X		
Javier Lopez	X		
Liz Wynn (A)	X		
Mike Johnson (A)	X		

6-1b. **ACTION:** Approval of Governing Board Election of Bob Nelson, as Vice-Chair. Motion Approved.

Motion Made By:	Samra		
2nd Motion By:	Wynn		
Motion (Pass/Fail):	Pass		
Commissioner	***Yea***	***Nay***	***Abstain***
Scott Funk (A)	X		
Robert Poythress	X		

Gurpal Samra	X		
Joseph DeConinck	X		
Bob Nelson	X		
Javier Lopez	X		
Liz Wynn (A)	X		
Mike Johnson (A)	X		

7. Staff Report and System Updates

7-1. INFORMATION: Agency Financials Update & Current Budget

Review of agency financials for the period ending April 30, 2024. CalVans' accounting staff was present to answer questions regarding agency standings and the status of the current budget. No questions or concerns.

7-2. INFORMATION: Agency Regional Updates, ICE & EV Fleet Activity, Director's Report

Director Landecho provided a brief update on all regions. CalVans operated 682 total vans, across 24 counties and 104 cities, in April 2024; 573 Ag vans and 109 general occupation vanpools, which include four (4) 24-hour vans. CalVans Ag fleet reported 478,421 revenue miles, across all regions, in April. Transit Coordinators, Carmen Mora, Gabriela Pacheco, Teresa Rodriguez, and Tomas Hernandez were all present for questions regarding their area of responsibility. No questions or concerns.

7-3. INFORMATION: JPA Update

Reed Addis and Megan Mekelburg provided a brief update on the budget and bond negotiations. There was a comment by Natalia Austin, requesting the amount of vanpools to be broken down by County and perhaps geographical map be zoomed in, for portions of the region. One guest commented with a request for verbal and written information regarding ridership, within the county. Another question was a request to see the number of vanpools from month to month. Edith Verdin commented with a request for a short summary of the EEC updates. No other questions or concerns.

8. Closed Session

8-1. None.

9. Report Out from Closed Session

9-1. None.

10. Other Business / Information / Closing Comments

10-1. INFORMATION: Board Member Updates & Requests for Future Agenda Items. None.

11. Adjournment: Time: 11:00 A.M.

Notices: Upcoming Board Meeting (In-Person & Teleconference): Thursday, June 13th, 2024, at 10:00 A.M..

Respectfully submitted,
Georgina Landecho, Executive Director, Board Secretary
Magdalena Atilano, Office/Payroll Manager, Board Clerk