CALIFORNIA VANPOOL AUTHORITY

A JOINT POWERS PUBLIC TRANSIT AGENCY

MEETING AGENDA

Meeting Date: Thursday, May 9th, 2024
Meeting Time: 10:00 A.M. | In-person & Virtual Teleconference
~~Meeting Place: 8444 W. Doe Avenue, Visalia, Ca 93291~~

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact CalVans at 1 (866) 655-5444. Notification 48 hours before the meeting will enable CalVans to make reasonable arrangements to ensure accessibility to this meeting.

TELECONFERENCE PARTICIPATION

To be a voting participant in action items appearing on the agenda, the participant's teleconference location must appear on the "Teleconference Locations" list and the participant must post the agenda in a location accessible to the general public no less than 72 hours before the announced meeting time, in accordance and within the requirements of the Brown Act (Gov. Code, § 54950 et seq.) Board Directors may attend online due to emergency or just cause and may not be present at the location open to the public.

At the announced time of the meeting, teleconference participants may join the meeting via one of the following.

JOIN BY COMPUTER

Direct Link:
https://us06web.zoom.us/j/92158770933?pwd=SnlEWU94dUVRNVh4K1N5ZFhHYk9sdz09

Zoom Meeting ID: **921 5877 0933** Passcode: **3ifRYw**

JOIN BY PHONE

One tap mobile: **+14086380968,,92158770933#,,,,*898831#** US (San Jose)
+16694449171,,92158770933#,,,,*898831# US (San Jose)

Dial in: **+1 669 900 6833** US (San Jose)
+1 877 853 5257 US (Toll-free)

2024 BOARD DIRECTOR & MEMBER AGENCY LIST

Steve McShane, ***Chairman***
Representing Association of Monterey Bay Area Governments
Councilmember District 3, City of Salinas

Robert Poythress, ***Vice-Chairman***
Representing Madera County Transportation Commission
Supervisor District 3, Madera County

James Horn
Representing Fresno Council of Governments
Mayor, City of Coalinga

Ana Beltran
Representing Imperial County Transportation Commission
Council Member, City of Westmoreland

Gurpal Samra
Representing Merced County Association of Governments
Councilmember, City of Livingston

Joey DeConinck
Representing Riverside County Transportation Commission
Councilmember, City of Blythe

Miguel Villapudua
Representing San Joaquin Council of Governments
Councilmember District 1, County of San Joaquin

Bob Nelson
Representing Santa Barbara County Association of Governments
Supervisor 4th District, Santa Barbara County

Javier Lopez
Representing Stanislaus Council of Governments
Mayor, City of Ceres

Kellie Carrillo
Representing Tulare County Association of Governments
Vice-Mayor, City of Porterville

Jim White
Representing Ventura County Transportation Commission
Citizen Representative, City of Ventura

Vacant, ex Officio Member
Representing the California Department of Transportation

Vacant, ex Officio Member
Representing San Joaquin Valley Air Pollution Control District

ADDITIONAL TELECONFERENCE LOCATIONS

1. Association of Monterey Bay Area Governments, 147 Fourth Street, Community Room, Gonzales, CA 93936
2. Association of Monterey Bay Area Governments, 200 Lincoln Avenue, Salinas, CA 93901
3. Fresno Council of Governments, Huron City Hall, Council Chambers, 36311 Lassen Avenue, Huron, CA 93234
4. Fresno Council of Governments, 2035 Tulare St, Suite 201, Fresno, CA 93721
5. Imperial County Transportation Commission, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243
6. Imperial County Transportation Commission, 351 W. Main St. Westmorland, CA 92281
7. Madera County Transportation Commission, 2001 Howard Road, Room 201, Madera, CA 93637
8. Madera County Transportation Commission, 200 W. Fourth Street, Room 4006, Madera, CA 93637
9. Merced County Association of Governments, Conference Room, 369 West 18th Street, Merced, CA 95340
10. Riverside County Transportation Commission, City Hall, 235 North Broadway, Blythe, CA. 92225
11. San Joaquin Council of Governments, 555 E. Weber Avenue, Stockton, CA 95202
12. Santa Barbara County Association of Governments, 511 E. Lakeside Parkway, Suite 47, Santa Maria, CA 93455
13. Santa Barbara County Association of Governments, 1122 Highway 41, Fish Camp, CA 93623
14. Stanislaus Council of Governments, 111 I Street, Suite 308, Modesto, CA 95354
15. Tulare County Association of Governments, Conference Room, 210 N Church St., Suite B, Visalia, CA 93291
16. Tulare County Association of Governments, 291 N. Main St., Porterville, CA 93257
17. Ventura County Transportation Commission, Solvang City Hall, 1644 Oak Street Solvang, Ca. 93463
18. Ventura County Transportation Commission, 848 Danbury Ct, Ventura, CA 93004

1) **CALL TO ORDER**

2) **ESTABLISHMENT OF A QUORUM / ROLL CALL**

3) **APPROVAL OF AGENDA AS POSTED (OR AMENDED)**
At this time Board members may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.

4) **PUBLIC COMMENTS -** (Unscheduled appearances)
The public may address the Board on any matter of the California Vanpool Authority that is not on the agenda. The Chair reserves the right to limit the time of presentations by individual or topic.

5) **CONSENT CALENDAR**
All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made to remove the item from the Consent Calendar.
5-1. ACTION: Approval of Minutes of April 11th, 2024, Board Meeting

6) **ACTION ITEMS / DISCUSSION ITEMS**
6-1. ACTION: Governing Board Election for Chair, Vice-Chair & Executive Committee

7) **FINANCIAL, STAFF REPORT & SYSTEM UPDATES & DIRECTOR'S REPORT**
7-1. INFORMATION: Agency Financial Update, Budget & Proposed Budget for FY 24/25
7-2. INFORMATION: Agency Regional Updates, ICE & EV Fleet Activity, Director's Report
7-3. INFORMATION: JPA Update

8) **OTHER BUSINESS / INFORMATION / CLOSING COMMENTS**
This time is set aside for the Board of Directors or Executive Committee members and staff to announce items/activities that may be of general interest. There will be no Board of Directors discussion on various matters involving CalVans except to ask questions or refer matters to staff, and no action will be taken unless listed on a subsequent agenda.
10-1. INFORMATION: Board Member Updates & Requests for Future Agenda Items

9) **ADJOURNMENT**

NOTICES: Upcoming Board Meeting (In-Person & Teleconference):
Thursday, June 13th, 2024, at 10:00 A.M..

This Page Left Intentionally Blank

Meeting Minutes

A meeting of the California Vanpool Authority was called to order by Chairman Steve McShane at 10:00 A.M. on Thursday, April 11th, 2024, via teleconference.

2024 California Vanpool Authority Member Agencies

AMBAG - Association of Monterey Bay Area Governments
Fresno COG - Fresno Council of Governments
ICTC - Imperial County Transportation Commission
MCTC - Madera County Transportation Commission
MCAG - Merced County Association of Governments
RCTC - Riverside County Transportation Commission
SJCOG - San Joaquin Council of Governments
SBCAG - Santa Barbara County Association of Governments
StanCOG - Stanislaus Council of Governments
TCAG - Tulare County Association of Governments
VCTC - Ventura County Transportation Commission

1. Call to Order

Roll Call - Clerk of the Board

Member Agency	**Present**	**Absent** (A) Alternate	Joined after Roll Call
AMBAG	Steve McShane	Scott Funk (A)	
MCTC	Robert Poythress	Jose Rodriguez (A)	
Fresno COG		James Horn / Brandon Pursell (A)	
ICTC	Ana Beltrán	María Nava-Froelich (A)	10:07 A.M.
MCAG	Gurpal Samra	Pat Nagy (A)	
RCTC	Joseph DeConinck		
SJCOG		Miguel Villapudua	
SBCAG	Bob Nelson	Ariston Julian(A)	
StanCOG	Javier Lopez	Buck Condit (A)	
TCAG	Liz Wynn (A)	Kellie Carrillo	10:45 A.M.
VCTC	James "Jim" White	Mike Johnson (A)	

Staff/Visitors in attendance:

First Name	Last Name	Organization	04/11/24
David	Kahn	Kahn, Soares & Conway, CalVans Legal	X
Eileen	Goodwin	Apex Strategies, CalVans Advisor	X
Elizabeth	Forte	MCAG	X
Stephani	David	MCAG	X
Patricia	Taylor	MCTC	X
Natalia	Austin	MCTC	X
Leigh	Brown	RCTC	X
Brian	Cunanan	RCTC	X
Aaron	Bonfilio	SBCAG	X
Peter	Williamson	SBCAG	X
Edith	Verdin	SJCOG	X
Rosa	De León Park	StanCOG	X
Dolores	Lopez	VCTC	X
Erika	Romero	CalEEC	X
Reed	Addis	CalEEC	X
Megan	Mekelburg	CalEEC	X
Donna	Earnest	Visitor	X
Jasen	Clark	Visitor	X
Georgina	Landecho	CalVans - Executive Director	X
Magdalena	Atilano	CalVans - Office/Payroll Manager	X

Gabriela	Pacheco	CalVans – Transit Coordinator	X
Tomas	Hernandez	CalVans – Transit Coordinator	X
Carmen	Mora	CalVans – Transit Coordinator	X
Teresa	Rodriguez	CalVans – Transit Coordinator	X
Amanda	Ruch	CalVans – Account Clerk III	X
Monica	Sarzi	CalVans – Account Clerk III	X
Diana	Huerta McClearn	CalVans – Account Clerk III	X
Arturo	Garcia	CalVans – Account Clerk II	X
Miguel	Solorio	CalVans – Service Writer	X
Kent	McCurdy	CalVans – Transit Aide II	X
Miguel	Ramos	CalVans – Transit Aide I	X
Salvador	Solorio	CalVans – Transit Aide I	X

2. Unscheduled Appearances: None

3. Approval of Agenda as posted (or amended)

4. Public Comment – (Unscheduled appearances): None

5. Consent Calendar

5-1. Approval of Board meeting minutes for March 14th, 2024. Motion approved.

Motion Made By:	White		
2nd Motion By:	Nelson		
Motion (Pass/Fail):	Pass		
Commissioner	*Yea*	*Nay*	*Abstain*
Steve McShane	X		
Rob Poythress	X		
Ana Beltran	X		
Gurpal Samra	X		
Joseph DeConinck	X		
Bob Nelson	X		
Javier Lopez	X		
Liz Wynn	X		
James “Jim” White	X		

6. Action Items

6-1. **ACTION:** Approval of Resolution 24-007 of Captive Feasibility Study. Motion approved.

Motion Made By:	Samra		
2nd Motion By:	Beltran		
Motion (Pass/Fail):	Pass		
Commissioner	*Yea*	*Nay*	*Abstain*
Steve McShane	X		
Rob Poythress	X		
Ana Beltran	X		
Gurpal Samra	X		
Joseph DeConinck	X		
Bob Nelson	X		
Javier Lopez	X		
Liz Wynn	X		

James “Jim” White	X		

6-2. **ACTION:** Approval of Resolution 24-008 of Intent to Lease Real Property. Motion approved.

Motion Made By:	White		
2nd Motion By:	Poythress		
Motion (Pass/Fail):	Pass		
Commissioner	***Yea***	***Nay***	***Abstain***
Steve McShane	X		
Rob Poythress	X		
Ana Beltran	X		
Gurpal Samra	X		
Joseph DeConinck	X		
Bob Nelson	X		
Javier Lopez	X		
Liz Wynn	X		
James “Jim” White	X		

6-3. **ACTION:** Approval of Resolution 24-009 to purchase DANNAR MPS. Motion approved.

Motion Made By:	Poythress		
2nd Motion By:	Beltran		
Motion (Pass/Fail):	Pass		
Commissioner	***Yea***	***Nay***	***Abstain***
Steve McShane	X		
Rob Poythress	X		
Ana Beltran	X		
Gurpal Samra	X		
Joseph DeConinck	X		
Bob Nelson	X		
Javier Lopez	X		
Liz Wynn	X		
James “Jim” White	X		

7. Staff Report and System Updates

7-1. INFORMATION: Agency Financials Update & Current Budget

Review of agency financials for the period ending March 31, 2024. CalVans’ accounting staff was present to answer questions regarding agency standings and the status of the current budget. No questions or concerns.

7-2. INFORMATION: Agency Regional Updates, Fleet Activity, Director’s Report

Director Landecho provided a brief update on all regions. CalVans operated 693 total vans, across 37 counties, in March 2024; 586 Ag vans and 107 general occupation vanpools, which include four (4) 24-hour vans. CalVans Ag fleet reported 491,249 revenue miles, across all regions, in March. Transit Coordinators, Carmen Mora, Gabriela Pacheco, Teresa Rodriguez, and Tomas Hernandez were all present for questions regarding their area of responsibility. No questions or concerns.

7-3. INFORMATION: EEC Update (Lobbyist)

A brief overview of the CalVans bill report was given, by Executive Director Landecho, to inform CVA board members and interested parties of the status of the scope of work and legislative directives and updates. No questions or concerns.

7-4. INFORMATION: JPA Update

David Kahn for KSC, Hanford, and CalVans legal counsel was present, along with Eileen Goodwin for Apex Strategies and CalVans advisor, for any questions regarding the Joint Powers Agreement or CalVans updates. No questions or concerns.

8. Closed Session

8-1. Public Employee Performance Evaluation (Government Code Section 54957(b)(1)) Title: Executive Director

9. Report Out from Closed Session

9-1. Report out any action taken in a Closed Session. None.

10. Other Business / Information / Closing Comments

10-1. INFORMATION: Board Member Updates & Requests for Future Agenda Items. None.

11. Adjournment: Time: 11:00 A.M.

Notices: Upcoming Board Meeting (In-Person & Teleconference): Thursday, May 9th, 2024, at 10:00 A.M..

Respectfully submitted,
Georgina Landecho, Executive Director, Board Secretary
Magdalena Atilano, Office/Payroll Manager, Board Clerk

This Page Left Intentionally Blank

California Vanpool Authority

AGENDA ITEM 7-1.
May 9, 2024
Prepared by: Amanda Ruch, Account Clerk III
Georgina Landecho, Executive Director

SUBJECT:

INFORMATION: Proposed Fiscal Year 2024-2025 Budget

BACKGROUND:

The California Vanpool Authority, a Joint Powers Authority Transit agency has focused and successfully secured a new facility, state human resources consultants, information technology consultants and cloud based servers along with SaaS Fleet Maintenance and Tracking technology. Along with these changes, CalVans also secured an independent government Accountant/Auditor to provide on-time audits. The final step was building the Financial Software customizable for the increasing operational agency needs which can communicate with stakeholders and compile data for fuel, telematics and fleet management software systems via application programming interface or API.

The FY 24-25 budget anticipates increased funding from passenger fares with the arrival of EV units from AHSC project collaborations. As the agency moves closer to revising the JPA, the mission to provide safe, reliable and emissions free transit service to other communities remains the goal.

RECOMMENDED ACTION:

Review the proposed budget for adjustments or recommendations to bring back for the June 13th CalVans Board meeting for final approval.

FISCAL IMPACT:

For FY 24/25 the new CalVans facility will allow additional growth and expanding organizational growth. CalVans to begin long-term plans for EV infrastructure.

ATTACHMENT(S):

1. Exhibit A. 3-year Budget and Actual Comparison w/Proposed FY 24/25 Budget

County of Kings

KCFEFS Trial Balance Summary

Accounting Period 10/2024

As Of Apr 30, 2024

Selection Criteria: Fund(s) 710355 - CalVans

Report Generated on May 5, 2024 7:50:04 PM

Fund: 710355 - CalVans

GL Account	GL Account Description	Debit Balance	Credit Balance
Assets			
710355-10000	CalVans/Cash In Treasury	2,688,340.93	
710355-10001	CalVans/Imprest Cash	100.00	
710355-13000	CalVans/Accounts Receivable	2,801,254.16	
710355-20000	CalVans/Due From Other Funds		52,304.20
710355-22000	CalVans/Deposit With Others	619,148.86	
710355-22007	CalVans/Prepaid Expenses	545.16	
710355-34000	CalVans/Structures And Improvements	522,879.98	
710355-34900	CalVans/Accum Depr - S & I		211,086.58
710355-35000	CalVans/Equipment	29,410,799.54	
710355-35900	CalVans/Accum Depr - Equip		25,358,938.18
710355-36900	CalVans/Accum Depr - Infrastructure		32,880.00
710355-41000	CalVans/Deferred Outflow	639,169.52	
710355-42000	CalVans/Net Pension Asset	144,275.00	
Subtotal - Assets		**$36,826,513.15**	**$25,655,208.96**
Liabilities			
710355-51000	CalVans/Warrants Payable		288,417.27
710355-51001	CalVans/Accounts Payable		1,331,246.49
710355-51010	CalVans/Due Other Agencies		110,363.99
710355-51077	CalVans/Accrued Expenses Payable		101,620.54
710355-51260	CalVans/Compensated Absences Pay		80,919.81
710355-51261	CalVans/Sick Leave Payable		15,656.13
710355-51295	CalVans/Leases Payable		656,260.27
710355-51296	CalVans/Loans Payable		1,699,520.43
710355-51297	CalVans/Loans Payable - Current	1,181,287.56	
710355-51316	CalVans/Leases Payable - Current	13,883.76	
710355-59999	CalVans/Transit Vouchers Payable		28,776.33
710355-61000	CalVans/Deferred Inflow		403,583.00
Subtotal - Liabilities		**$1,195,171.32**	**$4,716,364.26**
Fund Balance			
710355-71009	CalVans/Fund Balance Available		4,661,395.53
Subtotal - Fund Balance			**$4,661,395.53**
Revenue			
917000-84000	CalVans/Interest On Current Deposits		6,987.92
917100-80000	Gen Vanpool/Other Intergovernmental		239,300.69
917100-88013	Gen Vanpool/Vanpool		1,176,362.94
917200-80000	Ag Vanpool/Other Intergovernmental		3,625,614.00
917200-85047	Ag Vanpool/St Aid - Grants		7,493.00
917200-88019	Ag Vanpool/Passenger Fares		9,464,541.06
917200-88025	Ag Vanpool/Other Revenue		5,333.33
Subtotal - Revenue			**$14,525,632.94**
Expenditure			
917000-91000	CalVans/Regular Employees	486,082.55	
917000-91002	CalVans/Special Pays	32,386.69	
917000-91005	CalVans/Retirement	45,792.74	
917000-91007	CalVans/Health Insurance	128,712.46	

County of Kings

KCFEFS Trial Balance Summary

Accounting Period 10/2024

As Of Apr 30, 2024

Selection Criteria: Fund(s) 710355 - CalVans

Report Generated on May 5, 2024 7:50:04 PM

Fund: 710355 - CalVans

GL Account	GL Account Description	Debit Balance	Credit Balance
917000-91008	CalVans/Management Life Insurance	2,755.70	
917000-91010	CalVans/Insurance - Workers Comp	12,629.07	
917000-91012	CalVans/Social Security - Medicare	6,091.01	
917000-92001	CalVans/Supplies & Materials	72,003.49	
917000-92006	CalVans/Communications	25,932.12	
917000-92014	CalVans/Insurance	37,091.76	
917000-92018	CalVans/Office Equipment & Supplies	78,095.75	
917000-92019	CalVans/Maintenance - Equipment	22,663.60	
917000-92021	CalVans/Maintenance - S. I. & G.	13,740.00	
917000-92023	CalVans/Fuel And Oil	202,832.26	
917000-92033	CalVans/Postage And Freight	1,049.12	
917000-92035	CalVans/Printing/Stores	63.70	
917000-92037	CalVans/Prof & Spec Services	178,302.13	
917000-92038	CalVans/Legal	19,195.50	
917000-92045	CalVans/Outreach	6,402.93	
917000-92046	CalVans/Auditing & Accounting	117,753.00	
917000-92047	CalVans/Contractual Services	3,895.73	
917000-92058	CalVans/Rents & Leases - Software	112,362.22	
917000-92059	CalVans/Rents & Leases - S.I. & G.	261,797.80	
917000-92062	CalVans/Small Tools & Instruments	97.13	
917000-92064	CalVans/Personnel Testing	100.00	
917000-92068	CalVans/Purchasing Charges	1,905.66	
917000-92090	CalVans/Travel	4,302.19	
917000-92094	CalVans/Utilities	8,147.49	
917000-92103	CalVans/Electronic Hardware	1,907.08	
917000-92110	CalVans/Training	193.95	
917000-93003	CalVans/Interest On Other Long-Term De	1,402.00	
917000-93038	CalVans/Cost Allocation Plan Charges	9,703.00	
917000-93048	CalVans/Info Tech Services	44,412.03	
917100-91000	Gen Vanpool/Regular Employees	127,632.79	
917100-91002	Gen Vanpool/Special Pays	6,315.68	
917100-91005	Gen Vanpool/Retirement	11,838.02	
917100-91012	Gen Vanpool/Social Security - Medicare	1,466.33	
917100-92001	Gen Vanpool/Supplies & Materials	1,567.57	
917100-92006	Gen Vanpool/Communications	36,819.93	
917100-92014	Gen Vanpool/Insurance	715,376.63	
917100-92018	Gen Vanpool/Office Equipment & Supplies	188.53	
917100-92019	Gen Vanpool/Maintenance - Equipment	334,404.37	
917100-92023	Gen Vanpool/Fuel And Oil	619,516.82	
917100-92037	Gen Vanpool/Prof & Spec Services	18,129.37	
917100-92057	Gen Vanpool/Rents & Leases - Equipmt	96,142.53	
917100-92064	Gen Vanpool/Personnel Testing	7,105.00	
917100-92090	Gen Vanpool/Travel	22.65	
917200-91000	Ag Vanpool/Regular Employees	686,295.28	
917200-91002	Ag Vanpool/Special Pays	29,924.73	
917200-91005	Ag Vanpool/Retirement	60,833.04	

County of Kings

KCFEFS Trial Balance Summary

Accounting Period 10/2024

As Of Apr 30, 2024

Selection Criteria: Fund(s) 710355 - CalVans

Report Generated on May 5, 2024 7:50:04 PM

Fund: 710355 - CalVans

GL Account	GL Account Description	Debit Balance	Credit Balance
917200-91011	Ag Vanpool/Unemployment Insurance	5,143.59	
917200-91012	Ag Vanpool/Social Security - Medicare	10,653.81	
917200-92001	Ag Vanpool/Supplies & Materials	107,159.31	
917200-92006	Ag Vanpool/Communications	508,526.79	
917200-92014	Ag Vanpool/Insurance	1,497,922.14	
917200-92018	Ag Vanpool/Office Equipment & Supplies	11,797.85	
917200-92019	Ag Vanpool/Maintenance - Equipment	1,216,897.02	
917200-92023	Ag Vanpool/Fuel And Oil	2,901,007.61	
917200-92033	Ag Vanpool/Postage And Freight	184.73	
917200-92037	Ag Vanpool/Prof & Spec Services	434,637.23	
917200-92045	Ag Vanpool/Outreach	11,422.50	13,219.56
917200-92057	Ag Vanpool/Rents & Leases - Equipmt	288,411.87	
917200-92059	Ag Vanpool/Rents & Leases - S.I. & G.	213.34	
917200-92062	Ag Vanpool/Small Tools & Instruments	1,362.06	
917200-92064	Ag Vanpool/Personnel Testing	37,938.00	
917200-92090	Ag Vanpool/Travel	5,442.19	
917200-92094	Ag Vanpool/Utilities	6,573.90	
917200-92110	Ag Vanpool/Training	200.00	
917200-92112	Ag Vanpool/Training - POST	76.59	
917200-93003	Ag Vanpool/Interest On Other Long-Term De	67,718.70	
917200-94006	Ag Vanpool/Structures And Improvements	4,000.00	
Subtotal - Expenditure		**$11,810,670.36**	**$13,219.56**
FUND TOTALS		**49,571,821.25**	**49,571,821.25**

Fund is in Balance

User Name: KCGC\aruch

IN SUMMARY:

UNADJUSTED-CASH BASIS REVENUES - 04/30/2024	**$14,525,632.94**
UNADJUSTED-CASH BASIS EXPENSES - 04/30/2024	**$ 11,797,450.80**
PROFIT/(LOSS) - 04/30/2024	**$ 2,728,182.14**

MERCHANTS LOANS - DEBT SCHEDULE:

Original Principle Balance	Interest Rate	Principal Paid Thru 04/30/2024	Interest Paid Thru 04/30/2024	Principle Paid In Prior Yrs	Principal Balance as of 04/30/24
$1,000,000	12.900	$202,048.17	$240,787.60	$797,951.83	$ -
$1,852,870	9.817	$336,409.73	$480,087.14	$996,973.09	$ 519,487.61
$3,544,075		**$538,457.90**	**$720,874.74**	**$1,259,332.64**	**$ 519,487.61**

This Page Left Intentionally Blank

3 Year Budget and Actuals Comparison w/Proposed FY 24/25 Budget

Selection Criteria: Summarize by Group 01, Fiscal Year , All Funds, Department(s):
917 - CalVans, All Budget Units

Report Generated on May 6, 2024 8:38:43 AM

Fund: 710355 - CalVans	2022 Actual	2023 Actual	YTY Variance	2024 CB Budget	2024 Actual to Date	YTY Variance	2025 Proposed budget
Revenues							
85047 - St Aid - Grants	4,846.00	12,485.00	156.06%	16,000.00	7,493.00	46.83%	8,000.00
85103 - St Aid - SJVUAPCD Grant	121,140.00	33,510.00	161.49%	0.00	0.00		
Intergovernmental Revenue -St - Total	**$125,986.00**	**$45,995.00**	159.98%	**$16,000.00**	**$7,493.00**	46.83%	**$8,000.00**
Miscellaneous Revenues							
88006 - Sale Of Fixed Assets	0.00	0.00		2,260,000.00	0.00	0.00%	2,260,000.00
88014 - Advertisement	17,000.00	17,000.00	113.33%	22,000.00	0.00	0.00%	22,000.00
88019 - Passenger Fares	12,973,503.00	12,822,191.00	112.48%	27,425,000.00	10,686,046.00	38.96%	22,280,000.00
88025 - Other Revenue	32,086.52	65,131.31	141.59%	12,065.00	5,333.33	44.20%	12,000.00
Miscellaneous Revenues - Total	**$13,022,589.54**	**$12,904,322.50**	92.43%	**$29,719,065.00**	**$10,691,379.33**	35.97%	**$24,574,000.00**
Other Intergovernmental Rev							
80000 - Other Intergovernmental	528,775.00	438,802.76	75.59%	572,000.00	3,864,914.69	675.68%	27,000,000.00
Other Intergovernmental Rev - Total	**$528,775.00**	**$438,802.76**	75.59%	**$572,000.00**	**$3,864,914.69**	675.68%	**$27,000,000.00**
Use of Money & Property							
84000 - Interest On Current Deposits	11,821.43	14,480.41	160.89%	9,000.00	6,987.92	77.64%	9,000.00
Use of Money & Property - Total	**$11,821.43**	**$14,480.41**	160.89%	**$9,000.00**	**$6,987.92**	77.64%	**$9,000.00**
Revenues - Total	**$13,689,171.97**	**$13,403,600.67**	91.94%	**$30,316,065.00**	**$14,570,774.94**	48.06%	**$51,591,000.00**
Expenses							
Other Charges							
93003 - Interest On Other Long-Term De	218,296.95	151,106.26	99.62%	216,300.00	69,120.70	31.96%	500,000.00
93038 - Cost Allocation Plan Charges	33,690.00	20,504.00	58.58%	20,500.00	9,703.00	47.33%	20,000.00
93048 - Info Tech Services	45,684.36	54,519.84	118.52%	48,000.00	44,412.03	92.53%	48,000.00
Other Charges - Total	**$297,671.31**	**$226,130.10**	97.18%	**$284,800.00**	**$123,235.73**	43.27%	**$568,000.00**
Salaries & Employee Benefits							
91000 - Employees	1,252,509.12	1,616,502.10	99.17%	1,858,000.00	1,300,010.62	69.97%	1,500,000.00
91002 - Special Pays	76,588.29	111,775.48	124.19%	123,000.00	68,627.10	55.79%	123,000.00
91005 - Retirement	139,425.52	185,244.07	108.97%	207,000.00	136,463.80	65.92%	210,000.00
91007 - Health Insurance	173,254.93	156,278.05	82.86%	190,000.00	164,712.46	86.69%	200,000.00
91008 - Management Life Insurance	4,559.87	2,996.97	59.94%	5,000.00	2,755.70	55.11%	5,000.00
91010 - Insurance - Workers Comp	21,072.00	22,972.00	76.57%	37,000.00	12,629.07	34.13%	37,000.00
91011 - Unemployment Insurance	6,169.87	6,495.02	104.76%	8,300.00	5,143.59	61.97%	8,300.00
91012 - Medicare	17,831.20	23,945.34	121.95%	27,500.00	18,211.15	66.22%	27,500.00
Salaries & Employee Benefits - Total	**$1,691,410.80**	**$2,126,963.07**	99.42%	**$2,455,800.00**	**$1,708,553.49**	69.57%	**$2,110,800.00**

3 Year Budget and Actuals Comparison w/Proposed FY 24/25 Budget

Selection Criteria: Summarize by Group 01, Fiscal Year , All Funds, Department(s):
917 - CalVans, All Budget Units

Report Generated on May 6, 2024 8:38:43 AM

Fund: 710355 - CalVans	2022 Actual	2023 Actual	YTY Variance	2024 CB Budget	2024 Actual to Date	YTY Variance	2025 Proposed budget
Services & Supplies							
92001 - Supplies & Materials	166,463.03	147,118.00	89.71%	267,000.00	180,730.37	67.69%	270,000.00
92005 - Uniform Allowance	6,382.45	0.00	0.00%	8,000.00	0.00		8,000.00
92006 - Communications	346,024.44	353,101.61	106.36%	750,000.00	571,278.84	76.17%	750,000.00
92014 - Insurance	2,415,745.47	2,509,817.02	101.00%	3,930,000.00	2,250,390.53	57.26%	3,930,000.00
92018 - Office Equipment & Supplies	38,136.79	49,332.60	121.81%	109,200.00	90,253.01	82.65%	109,200.00
92019 - Maintenance - Equipment	1,595,928.95	2,154,677.18	112.55%	2,000,000.00	1,574,011.91	78.70%	2,000,000.00
92021 - Maintenance - S. I. & G.	16,808.87	11,932.86	70.19%	16,000.00	13,740.00	85.88%	16,000.00
92023 - Fuel And Oil	4,363,417.44	4,299,594.23	91.27%	5,513,000.00	3,723,356.69	67.54%	5,500,000.00
92027 - Memberships	3,610.00	0.00		5,000.00	0.00	0.00%	5,000.00
92030 - Bank Charges	0.00	0.00		65,000.00	50,000.00	76.92%	65,000.00
92032 - Record Storage	173.00	651.00	217.00%	900.00	0.00	0.00%	0.00
92033 - Postage And Freight	10,994.16	6,191.21	53.84%	6,400.00	1,244.62	19.45%	6,500.00
92035 - Printing/Stores	0.00	118.80		200.00	63.70	31.85%	200.00
92036 - Computer Software	50,835.37	4,625.57	7.71%	1,000.00	0.00	0.00%	1,000.00
92037 - Prof & Spec Services	619,846.21	844,502.16	125.39%	685,000.00	631,068.73	92.13%	700,000.00
92038 - Legal	32,012.50	24,068.25	60.17%	40,000.00	19,195.50	47.99%	40,000.00
92045 - Outreach	3,780.00	4,016.16	57.37%	12,000.00	4,605.87	38.38%	12,000.00
92046 - Auditing & Accounting	0.00	62,181.00	138.18%	150,000.00	117,753.00	78.50%	90,000.00
92047 - Contractual Services	0.00	0.00		5,000.00	3,895.73	77.91%	5,000.00
92057 - Rents & Leases - Equipmt	1,163,532.64	371,874.10	37.19%	3,036,000.00	384,554.40	12.67%	6,500,000.00
92058 - Rents & Leases - Software	42,940.73	62,594.61	96.30%	190,000.00	112,362.22	59.14%	190,000.00
92059 - Rents & Leases - S.I. & G.	211,336.00	216,486.50	61.85%	500,000.00	262,011.14	52.40%	500,000.00
92062 - Small Tools & Instruments	7,680.49	6,000.77	111.13%	7,500.00	1,459.19	19.46%	7,500.00
92064 - Personnel Testing	57,149.47	59,491.01	291.62%	49,300.00	45,143.00	91.57%	49,500.00
92068 - Purchasing Charges	2,053.68	2,366.88	78.90%	2,000.00	1,905.66	95.28%	2,000.00
92090 - Travel	68,254.44	48,809.54	57.42%	58,000.00	9,767.03	16.84%	58,000.00
92094 - Utilities	55,440.86	41,314.94	68.86%	56,000.00	14,721.39	26.29%	56,000.00
92103 - Electronic Hardware	0.00	18,663.38	233.29%	8,000.00	1,907.08	23.84%	8,000.00
92110 - Training	450.54	0.00	0.00%	14,000.00	470.54	3.36%	20,000.00
92132 - Prof & Spec Svcs-COVID 19	150			700	0	0.00%	700
Services & Supplies - Total	**$11,287,136.87**	**$11,300,154.38**	93.13%	**$17,485,200.00**	**$10,065,890.15**	57.57%	**$20,899,600.00**
Expenses - Total	**($13,276,218.98)**	**$13,653,247.55**	94.12%	**$20,225,800.00**	**$11,897,679.37**	58.82%	**$23,578,400.00**

User Name: KCGC\aruch

This Page Left Intentionally Blank

DIRECTOR'S REPORT & EXECUTIVE SUMMARY

California Vanpool Authority

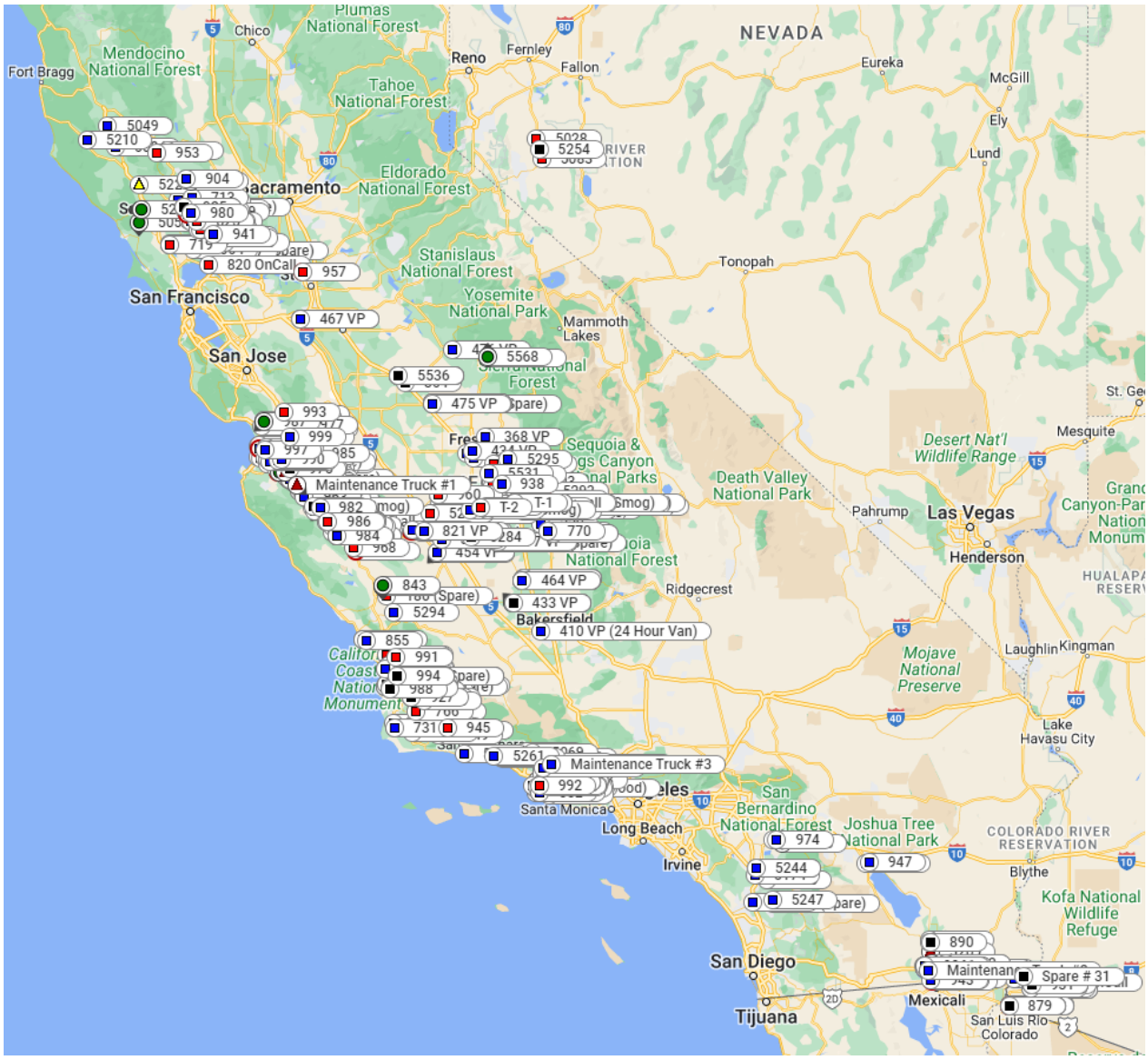
May 9, 2024

AGENCY REGIONAL UPDATES

April & May highlights for Operations and Marketing activities across the state.

PRINCIPAL ACTIVITIES & OPERATIONS

The current fleet makeup is a total of 682 active vanpools across 24 counties and 104 cities. 20 vans remain in AZ and 3 have migrated to NV. Of the 682, 573 are ag and are assigned to employers and their volunteer drivers in California with 109 (non-ag) vanpools.



CalVans operates across several regions across California. The map shows the general areas where van was at the time of the preparation of the agenda. The vehicles list provides the city, state, and zip.

ICE & EV FLEET ACTIVITY

CalVans staff has issued several EV eTransits to folks that fit the project area requirements and ranges. Faster charging solutions have been ascertined and will provide better charging time to the CalVans enduser.

DRIVER CLEARANCE

- ✓ Cleared 235 volunteer vanpool drivers. (since the preparation of the previous agenda)
- ✓ Assigned 120 agricultural vanpools.

MARKETING

CENTRAL VALLEY

- Reedley Guardian Village Health Action Plan with Self Help Enterprises
- CalMatters Interviews with Central Valley vanpool groups

MONTEREY

- 2024 Roundtable w/ Federal Department of Labor and other stakeholders.
- Providing promotional shuttle for Rural County Representatives of California (RCRC) May 16th

FINANCIALS & REVENUE

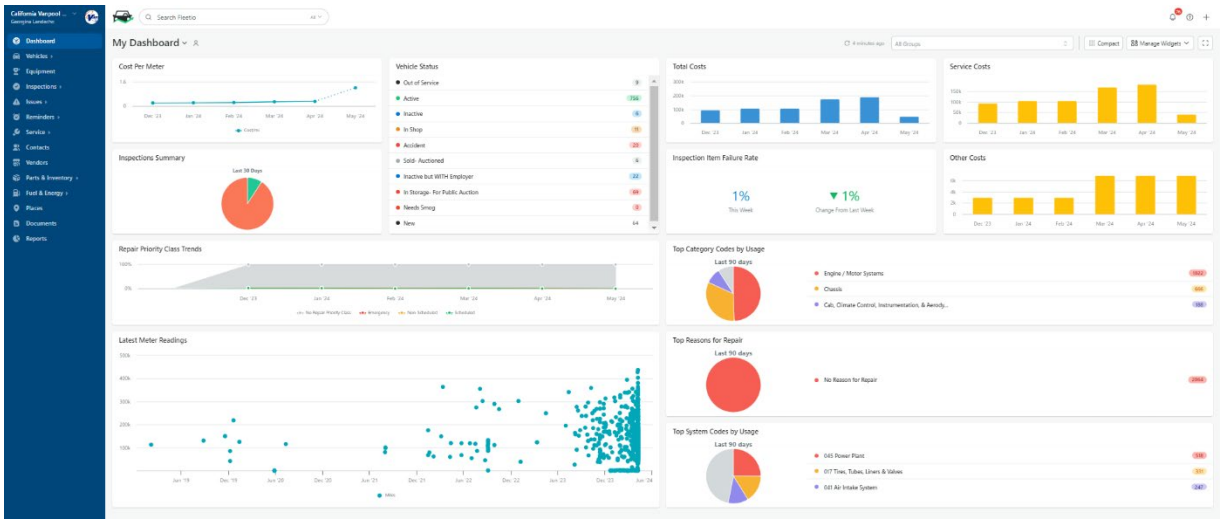
The CalVans ag fleet reported 478,421 revenue miles across all regions in April. This dip is primarily due to the migration from one region to another.

Week 1	04/01/2024	04/07/2024	105,740
Week 2	04/08/2024	04/14/2024	116,601
Week 3	04/15/2024	04/21/2024	125,932
Week 4	04/22/2024	04/28/2024	130,148

2024	AG MILES	REVENUE
FEBRUARY	323,314	580,724
MARCH	491,249	712,311
APRIL	478,421	693,710

The FY 22/23 Financial Statements are being finalized by Price Paige and Company, CalVans' CPA, and have been submitted to the CPA for final review. Staff has worked to secure finalized audit be completed in October for FY 23/14 and Price Page and Company has confirmed.

FLEET MAINTENANCE AND TRACKING SOFTWARE



CalVans data snapshot via Fleetio, cloud-based Fleet Management Software demonstrating changing in the vehicle status and inspection rates.

ONGOING IMPROVEMENT & GOALS

FY 24/26 chart of long-term goal progress to date.

80%	**Increase CalVans' Brand awareness.**
95%	100% CalVans Driver safety record.
95%	Hold Ribbon cutting event for EV Van delivery.
90%	Promote van donation program with agency partners.
60%	Marketing activity: Reach out to food processing locations
75%	Increase the "in District" state and federal elected official office relationships (including attendance at local events)
100%	Recognize customers and drivers through recognition awards at stakeholder meetings—Driver of the Year, Partner of the Year
80%	Strengthen collaborations with stakeholders' public and private sectors.
90%	Strengthen relationships with the employers as potential advocates in DC and Sacramento
50%	Work directly with COGs, CAGs, and transit districts to understand CalVans as a nonthreat.
80%	Improve federal and state advocacy efforts.
90%	Get funding, increase funding, identify new funding pots, Legislative protection/carve-out
95%	Work on state bond funding
50%	Participate in state hearings for bills directly. Advocacy meeting timing
75%	Spring Retreat/Legislative Day in Sacramento (invite strategic partners to cosponsor/ cohost event)
75%	Review/change stakeholder meeting suggesting Fall Stakeholder meeting and Board meeting in Visalia
50%	Benchmark the performance of the new EV fleet.
95%	Continue to partner with affordable housing communities.
100%	Create/update onboarding efforts for Board members and alternates
100%	Create CalVans yearly calendar including dates for Board meetings and special events as well as housekeeping dates such as distribution of Board packets, reports, audits, etc
90%	On-time audits & Annual report
0%	Develop and adopt "out of state van policy"
90%	Adopt a reserves policy
95%	Revise JPA and create JPA partner policies/expectations.
75%	Increase staffing and staff capacity to support the growth of the organization.
97%	Mitigate risk and strengthen risk management.

End